

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
May 12, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM EMS WEEK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), proclaimed May 15-21, 2016 as EMS Week in Lycoming County.
- 2.2 ADOPT RESOLUTION 2016-11. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adopted resolution 2016-11 for appointment of additional assistant solicitor.
- 2.3 AWARD CONTRACT TO ALS ENVIRONMENTAL. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), awarded contract for Analytical Services to the lowest qualified bidder ALS Environmental.

- 2.4 APPROVE PSA WITH YSA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Youth Services Agency for JPO.
- 2.5 APPROVE AMENDMENT TO PSA WITH LUTRON. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Lutron Services Co, Inc for lighting maintenance.
- 2.6 APPROVE UPDATE TO TDA. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved update to TDA - RMS - remove one full time director of special projects position, and reclassify one Truck Driver position at the Transfer Station to a Transfer Station Supervisor, grade 7.
- 2.7 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:
Courts - MDJ Whiteman - Stacie M. Aldinger-Spence as full time replacement Clerk III - Pay grade 4 - \$13.81/hour effective 5/16/16.
DPS - Communications - Tyler A. Fetterman as full time replacement Telecommunicator I - WOE - Pay grade 6 - \$16.42/hour effective 5/16/16.
DPS - Dan Dorman as full time replacement EMA Manager - Pay grade 10 - \$69,990.93/annually effective 5/22/16.
RMS - Operations - Thomas R. Williams as full time replacement Equipment Operator - Pay grade 5 - \$15.07/hour effective 5/16/16..

Mr. McKernan recessed the Commissioners' Meeting at 10:30 a.m.

3.0 SALARY BOARD

- 3.1 CONVENE SALARY BOARD. Deputy Controller Collins was present.
- 3.2 DISTRICT ATTORNEY - A motion by Mrs. Collins and seconded by Mr. Mussare and passed (4-0), approved Jody Miller as special county detective for DUI Roving Patrol.
- 3.3 SALARY SCHEDULE - A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (4-0), approved update to salary schedule effective 5/22/2016.
- 3.5 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (4-0), adjourned the Salary Board at 10:31 a.m.

4.0 BOARD OF ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:31 a.m.

4.2 APPROVE REAL ESTATE REFUND. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the real estate refund for parcel 67-003-702 to Keith & Amy Toner in the amount of \$153.41.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 10:32 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:32 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced LCRMS is requesting bids for recycled mixed glass product. (2nd request).

5.2 Michael Hnatin announced LCRMS is requesting bids for HDPE pipe and landfill gas well accessories.

5.3 The Commissioners recognized former Commissioner Russ Reitz for the contributions he continues to make to Lycoming County.

Mr. Reitz commented that "God brought us here."

Rep. Wheeland presented Mr. Reitz with a certificate of recognition from the House of Representatives. He thanked Mr. Reitz for all he does.

Mr. Kriner from Senator Yaw's office commented on Mr. Reitz's unwavering commitment.

Mr. McKernan commented on all the good things he heard about Mr. Reitz's leadership.

Mr. Mirabito thanked Mr. Reitz.

Mr. Mussare added that Mr. Reitz was instrumental in many successes as he "leads by example" and is "committed to core values".

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

John Shireman from Jersey Shore commended the Commissioners for their desire to serve as the Board of Assessment Appeals. Reassessment affects EVERYONE.

Russ Reitz of Montoursville commends the Commissioners on desiring to take back the Board of Assessment. He said it helps to know first hand what is going on. He also encouraged the Board to do a reassessment. He also commented about the effects on the Ag community.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 17, 2016.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:42 a.m.